

a. Procedures

- 1) Time limit of 60 calendar days after a complaint is filed to:**
1. Carry out an independent on-site investigation, if the State Educational Agency determines that the investigation is necessary;
 2. Give the complainant the opportunity to submit additional information, either orally or in writing, about the allegations in the complaint;
 3. Provide the LEA or other public agency with the opportunity to respond to the complaint, including, at a **minimum**: (a) at the option of the agency, a proposal to resolve the complaint; and (b) an opportunity for a parent who has filed a complaint and the agency to agree voluntarily to engage in mediation
 4. Review all relevant information and make an independent determination as to whether the LEA or other public agency is violating a requirement of Part B of the IDEA; and
 5. Issue a written decision to the complainant that address each allegation in the complaint and contains:
(a) findings of fact and conclusions; and (b) the reasons for the State Educational Agency's final decision.