

**Office of Pupil Services**  
Dr. Michael Paone, Director  
Pennsylvtucky School District  
100 Penns Way  
Pennsylvtucky, PA 19001

April 26, 2008

Mr. and Mrs. John Smith  
1246 Huntsman Lane  
Pennsylvtucky Pa 19000

Re: Julie Smith; Upcoming IEP meeting on April 29, 2008

Dear Mr. and Mrs. Smith:

In light of the recent reevaluation report, and in anticipation of the upcoming IEP meeting, we wish to make you aware of the revisions that are proposed for Julie's IEP, which include goals and specially designed behavior, so that you may have time to consider the following prior to the IEP meeting.

Goals:

Julie will apply a learning organizational strategy to complete a long-term project or assignment that she perceives will be difficult for her

In response to one-to-one discussion and brainstorming activities with teacher or counselor, Julie will identify what is occurring in the classroom that is distracting to her

Julie will increase her ability to attend to adult directed tasks and independent work demands to intervals of 20 minutes with no more than 2 verbal prompts by teacher

Specially designed instruction:

- Opportunities for, and instruction in, verbal mediation
- Checking for understanding of material
- Copies of notes and outlines from all classes provided to student and parents
- Directions to be repeated
- Quiet place provided for testing
- Opportunities to take breaks
- Social skills group/sessions with counselor
- Use of a discrete nonverbal warning when Julie engages in inappropriate laughing, uses inappropriate language with others, or is otherwise disrupting the classroom. If after two warnings during any class period Julie continues with the behavior, she will be escorted to the counselor's office and will review with counselor behavior, the effects it caused, and other forms of behavior to accomplish the same purpose

Please note that the above are suggested revisions and certainly subject to your revision and additional input.

Very truly yours,

Michael Paone, Ed.D.  
Director, Office of Pupil Services