

**ODR Stakeholder Council Meeting**  
**June 19, 2014**  
**Meeting Minutes**  
**Office for Dispute Resolution**  
**6340 Flank Drive**  
**Harrisburg, PA 17112**

**Participants**

Tanya Alvarado, Esquire  
Dr. Janice Cunningham  
Janice Estabrook  
Dr. Mary Beth Gustafson  
Andy Faust, Esquire  
Debbie Leggens  
Kay Lipsitz  
Robyn Oplinger

**ODR:**

Kerry V. Smith, Esquire, Director  
Edward Titterton, Esquire, Legal Counsel  
Heather Strausbaugh, SC Secretary  
Cindy Judy, Legal Assistant

**Presenters**

Pat Hozella, BSE Director  
Jake McElligott, Esquire, Hearing Officer  
Cathy Skidmore, Esquire, Hearing Officer

**Minutes**

The March 13, 2014 Stakeholder Council (SC) meeting minutes were adopted as written and will be published on the ODR website both in English and Spanish.

**Parent Training Program**

BSE Director Pat Hozella shared a potential parent training program with the SC. This program would provide a more parent-friendly toolkit to train parents how to prepare for a due process hearing. Ms. Hozella asked if BSE should collaborate with ODR or would another agency be more appropriate to work with BSE on this program. SC members expressed concerns over the perception of ODR's neutrality between parties, the potential to cross advocacy lines, and the unauthorized practice of law.

SC member suggestions included training non-attorney advocates instead of parents due to parent cohorts continuously evolving, and the use of PaTTAN trainings and videos.

Director Hozella asked that SC members submit any additional ideas and suggestions to ODR for submission to the Bureau of Special Education.

**IEP Facilitation Video**

ODR in collaboration with CADRE will develop an IEP Facilitation video in the new fiscal year.

**Virtual Hearings Pilot Update – Hearing Officers Jake McElligott and Cathy Skidmore**

Hearing Officers Jake McElligott and Cathy Skidmore provided the SC with their virtual hearings pilot interim report. This report included recommendations for further testing with the various court reporting firms and development of operational requirements and procedures, as well as gradual implementation of the technology into actual hearings.

The meeting concluded at 12:03pm. The next quarterly meeting of the Stakeholder Council will be held on Thursday, September 18, 2014.