

**ODR Stakeholder Council Meeting  
June 18, 2015  
Meeting Minutes  
Office for Dispute Resolution  
6340 Flank Drive  
Harrisburg, PA 17112**

**Participants**

Janice Cunningham  
Cindy Duch  
Janice Estabrook  
Debbie Leggens  
Kay Lipsitz  
Dennis McAndrews, Esquire  
Robyn Oplinger  
Dr. Gina Scala  
Harriet Langer-Williamson

**ODR**

Edward Titterton, Esquire, Legal Counsel  
Kerry V. Smith, Esquire, Director  
Cindy Judy, Legal Assistant

**Presenters**

Jake McElligott, Esquire, Hearing Officer  
Cathy Skidmore, Esquire, Hearing Officer  
Trisha Bergin-Lytton

**Minutes**

The March 19, 2015 Stakeholder Council (SC) meeting minutes were edited to reflect the correct spelling of Tanya Morret's last name, adopted and will be published on the ODR website in both English and Spanish.

**IEP Facilitation**

Since 2002, ODR has been providing IEP Facilitation service. ODR staff felt it was time to review the process to ensure ODR was utilizing this service to its full capacity. Ms. Trisha Bergin-Lytton is providing a two-day IEP Facilitation training for the ODR facilitators. Ms. Bergin-Lytton provided a training recap for the Council. ODR staff will review training materials and make necessary adjustments to the facilitation process.

Over the summer, ODR staff will develop an IEP Facilitation video to provide constituents with a better understanding of this process. Ms. Bergin-Lytton, two mediators and a LEA and parent representative will provide video clips for this video.

**ECC Program Revisions/Settlement Conference Initiative**

ODR wants to build on the successes of ECC; therefore, Hearing Offices Carroll and McElligott along with Case Manager Karen Eberly developed the Settlement Conference initiative proposal. Hearing Officers Skidmore and McElligott provided a synopsis of how settlement conferences will work. Kerry Smith will be asking two parent and two LEA attorneys to review the proposal and provide feedback.

The next quarterly meeting of the Stakeholder Council will be held on Thursday, September 18, 2015.